

MESPA/MESPEF SPRING CONFERENCE 2010

**DATES: THURSDAY, MAY 6, 2010
EXHIBITOR ORDER FORM**



| ITEM | NUMBER OF ITEMS REQUESTED | NUMBER OF DAYS REQUESTED | PRICE PER DAY | TOTAL |
|--------------------------------|---------------------------|--------------------------|-----------------------------|-------|
| Basic Electrical Tie-in | | 1 day | \$50.00 per day | \$ |
| Extension Cord and Power Strip | | 1 day | \$20.00 per day | \$ |
| Dial-up Phone Line | | 1 day | \$50.00 per day, plus calls | \$ |

****Electrical Forms not Received by Thursday, April 22, 2010 are subject to a \$50.00 Late Fee.***

| | |
|--------------------------|----|
| *\$50.00 Late Fee | \$ |
|--------------------------|----|

| | |
|--------------------|----|
| GRAND TOTAL | \$ |
|--------------------|----|

Please note that exhibitors can not simply plug into the outlets along the walls. This is a fire hazard. The electrical tie-ins are managed through distribution panels and not through the outlets in the wall. If you are plugging in anything at all that requires electricity, you must sign up for 1 basic electrical tie-in.

Please list what you need electrical tie-in for:

| |
|--------------------------|
| Booth Number (if known): |
|--------------------------|

Show Name: **MESPA/MESPEF SPRING CONFERENCE** Your Name: _____

Show Date: **THURS, MAY 6, 2010** Today's Date: _____

Company Name: _____ Phone #: _____

Email: _____ Fax #: _____

Address: _____

City: _____ State: _____ Zip: _____

On Site Contact: _____

Credit Card Number: _____

Expiration Date: _____

Name on Card: _____

Cardholders' Signature: _____

Please be aware that your credit card will not be charged until the day of the show. Do you require a receipt to be sent to you after the show is over? _____ If yes, do you prefer by Fax or Mail? _____

**Please make checks payable to The Resort and Conference Center at Hyannis or include credit card information when filling out this form.
Please fax back to Dina Maligno, Conference Planning Manager,
at (508)778-8653 or mail form with check to:
The Resort and Conference Center at Hyannis, 35 Scudder Avenue, Hyannis, MA 02601**

The Resort and Conference Center at Hyannis, 55 Seaside Avenue, Hyannis, MA 02601
If you have any questions, please call Dina Maligno at (508) 862-6923.