



The Massachusetts Elementary School Principals' Association, Inc.

The Breakthrough Coach/2-day Program *With Malachi Pancoast*

Course # 13-601

- Thursday, October 25, 2012 (Administrators Only)
- Friday, October 26, 2012 (Administrators and Secretaries)

at the MESPA Education and Technology Center, Marlborough, MA

**How to Work Less, Produce More,
& Still Get the Job Done in
a Sensible School Week**

Learn to reduce your workload by 15-20
hours a week, while multiplying your time in
classrooms by 500% or more!

In This Program You Will Learn How To...

- Work a 40-50 hour week, while increasing organizational productivity and efficiency
- Observe classroom instruction for at least 2 full days each week
- Be re-energized in the role of "Instructional Leader"
- Employ best practices for working with the school secretary
- Prepare your organization to produce significant increases in student achievement measures

What Participants Say About TBC 2 Day Program...

One of the best results of TBC is my significantly improved record of classroom observations. I am 200% ahead of my mandated observation schedule of a year ago and I have even seen a variety of teachers who are not on my caseload! I am consistently out of the office and observing the teaching-learning process in classrooms and common spaces.

Larry Sparks, Principal, Avon H.S., Avon, CT

The Two-Day TBC Training has changed our work habits forever! We complete more work, more efficiently, with less stress and better results than ever before.

Allen Fossbender, Principal, Joel Barlow H.S., Redding, CT

REGISTRATION INFORMATION

COURSE # 13-601

When: Thursday, October 25, 2012
 (Administrators Only)
 Friday, October 26, 2012
 (Administrators and Secretaries)

Time: 8:00 AM - 4:00 PM both days (doors open at 7:30AM)

Where: MESPA Education and Technology Center
 28 Lord Road, Suite 125, Marlborough, MA 01752

Registration Deadline: September 25, 2012

Pricing:

- \$525.00 per team of 2 (principal/administrator & secretary)
- \$175.00 per additional secretary (from the same school)
- \$305.00 per additional administrator without secretary (from the same school)

Checks or PO's should be made out to: MESPEF

District/School:	District/School Contact:	
Address:	City:	
Phone:	Zip:	
E-mail:	# of Teams Attending:	PO#:
Administrator(s) Name(s) & School/Dept:	Admin Asst/Secretary(s) Name(s) & email:	

BILLING INFORMATION *Please make all payments payable to MESPEF*

I will remit my payment in the amount of \$ _____ by the following method:

- Check (Enclosed)
 VISA or MC (Please specify)
 Purchase Order (Number) _____

CARD Number _____

The following information is required for credit card use:

Verification code: (last 3 digits in signature box): _____

Signature _____ Expiration Date _____

Print name as shown on card _____

Credit card billing address: Street _____

City/Town: _____ Zip _____

FAX (508.485.9965) Registration Form with Payment Info or **Mail Registration Form to:**
 MESPA, 28 Lord Road - Suite 125, Marlborough, MA 01752

Any questions, contact us by phone: 508-624-0500 OR e-mail: vellison@mespa.org

CANCELLATION POLICY

A fee of \$50 per-person will be assessed for cancellations made less than 48 hours prior to the start of the workshop. Registrants who fail to cancel will be assessed the full amount of the workshop.